

Terms of Reference: Developer Contributions Advisory Group

1. Remit

The Advisory Group is a Councillor/Officer group set up to work jointly and collaboratively to advise Corporate Management Committee on CIL and other contributions generally and make recommendations on bids for CIL monies allocated to it by the Borough Council.

2. Membership of Advisory Group

The Group is advisory in nature only. Final spending decisions will be made by Corporate Management Committee informed by the recommendation of the group.

The Community Infrastructure Levy (CIL) Advisory Group will contain:

- *The Leader of Runnymede Borough (or their nominated Representative) **[Advisory Group Chairperson]***
- *The Chairman of the Planning Committee*
- *The Chairman of the Environment and Sustainability Committee*
- *The Chairman of the Community Services Committee*
- *The Chairman of the Housing Committee*
- *The Council's Corporate Leadership Team (Chief Executive, Assistant Chief Executive(s), The Corporate Head of Law & Governance)*

Officers of the Planning Services of the Council will attend to support the group and provide advice to the advisory group. Officers of other services will attend to provide advice on their areas of responsibility.

External parties may be invited on occasion to assist with information, expertise or bid assessment.

If the elected members set out above are unable to attend a meeting, they may nominate a substitute. This should generally be their deputy chairman on the respective committee.

3. Meetings

As required, in order to advise the Corporate Management Committee and ensure effective and timely allocation of CIL monies.

4. Objectives

The Advisory Group objectives are:

- To advise and recommend to the Corporate Management Committee schemes that will have maximum benefits to the community.
- To monitor receipts and expenditure of CIL monies, including the maintenance of reserves in the fund as appropriate.
- To recommend a CIL Funding Programme of infrastructure projects to be considered for agreement by Corporate Management Committee.

The Advisory Group will be responsible for:

- Recommending projects to Corporate Management Committee which require CIL funding from resources allocated to it, following assessment in accordance with the agreed criteria.

- Identification and monitoring of other current and future infrastructure requirements and funding streams.

5. Output

Updates and advice to Corporate Management Committee on advised CIL priorities and funding of projects